



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, APRIL 10, 2012

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, April 10, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Fera.

2. Roll Call

Vice-Chairperson Charbonneau noted that all Trustees were in attendance.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Ryan Creelman	✓		
Patrick Morris	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of April 10, 2012, as presented.

CARRIED

4. **Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burkholder with Item C8.1. This trustee has a family member who is associated the Quartek Group.

5. **Minutes of the Committee of the Whole Meeting of March 6, 2012**

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of March 6, 2012, as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. **Policy Committee**

1.1 **Unapproved Minutes**

Policy Committee Meeting – March 27, 2012

Moved by Trustee O'Leary

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of March 27, 2012, as presented.

CARRIED

1.2 **Approval of Policies**

1.2.1 **Niagara Catholic Parent Involvement Committee By-Laws**

Lee Ann Forsyth-Sells, Superintendent of Education, presented the revised Niagara Catholic Parent Involvement Committee By-Laws which were amended to comply with the amendments recently made to the Niagara Catholic Parent Involvement Committee Policy and Administrative Guidelines and approved by the Board.

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee By-Laws, as presented.

CARRIED

1.3 Policy Schedule

Director Crocco presented the Policy Schedule.

1.4 Policy Update

Director Crocco presented the Policy Update and indicated that at the request of the Student Senate the Student Senate Policy and the Student Trustees Policy will be presented at the April Policy Committee Meeting and if approved would be recommended to the April Board Meeting to be effective for the Student Leadership Symposium in May 2012.

2. Ninth Annual Niagara Catholic Technology Skills Competition 2012

Mark Lefebvre, Superintendent of Education, presented the report on the Ninth Annual Niagara Catholic Technology Skills Competition 2012 which took place during early March 2012 and concluded with an Awards Ceremony on March 6, 2012 where students in different categories were presented with Gold, Silver and Bronze place medals.

3. Mental Health Workers in Schools

Yolanda Baldasaro, Superintendent of Education, welcomed Colleen Atkinson and David O'Rourke, Special Education Coordinators, who presented the Mental Health Workers in Schools report along with the "Protocol between Contact Niagara, Pathstone Mental Health and Niagara Catholic District School Board" and answered Trustees questions.

4. Elementary and Secondary School Year Calendars – 2012-2013

Frank Iannantuono, Superintendent of Education/Human Resources, presented the Elementary and Secondary School Year Calendars – 2012-2013.

Moved by Trustee Burkholder

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2012-2013 school year, as presented.

CARRIED

5. Extended Overnight Field Trip, Excursion and Exchange Committee Approvals – 2011-2012

Superintendent Lefebvre presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

6. Niagara Catholic Baptism Package

John Crocco, Director of Education, presented Trustees with a copy of the Niagara Catholic Baptism Package which will be provided to all parishes throughout the Diocese of St. Catharines for parents as part of the celebration of the baptism of their child. He indicated that Niagara Catholic continues to develop active and creative initiatives to nurture the distinctiveness of Catholic education and build strong Catholic identities in our communities.

7. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

8. Monthly Updates

8.1 Capital Projects Progress Report

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

8.2 Student Trustees' Update

Ryan Creelman and Patrick Morris, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

8.3 Senior Staff Good News Update

Senior Staff presented information on special events throughout Niagara Catholic schools.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – March 27, 2012

Director Crocco presented the Spotlight on Niagara Catholic – March 27, 2012 issue for Trustees' information.

1.2 Calendar of Events – April 2012

Director Crocco presented information on the Calendar of Events – April 2012.

1.3 Volunteer Appreciation Breakfast – April 16, 2012

Director Crocco presented information on Niagara Catholic's Volunteer Appreciation Breakfast taking place on April 16, 2012 at the Holiday Inn Hotel & Suites St. Catharines Conference Centre.

Trustees were asked to inform Sherry Morena, Administrative Assistant, Corporate Services & Communications of their attendance.

1.4 United Way Day – April 25, 2012

Director Crocco presented information on the United Way Day taking place April 25, 2012.

1.5 OCSTA Finance Seminar/AGM 2012

Director Crocco discussed the OCSTA AGM 2012 with Trustees in regards to vanpooling to the event.

Trustees were asked to inform Sherry Morena, Administrative Assistant, Corporate Services & Communications if they will be attending the OCSTA Finance Seminar.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- Director Crocco informed Trustees that the Annual Bishop's Gala customarily held in January has been moved to April 19, 2013 for the 10th Annual celebration.
- As recommended at the March Board Meeting, Director Crocco shared an information sheet of questions and answers regarding the proposed Dress Code Policy which will be posted on the Board's website, distributed to all families and presented to parents at future Community Information Meetings.
- Director Crocco informed Trustees that on March 29, Chairperson Burtnik, Superintendents Iannantuono, Forsyth-Sells and Reich along with the Director listened to the Minister of Education roll out of the 2012 Grants for Student Needs announcements. He stated that general information was provided, and that specifics will be released over the next few weeks.

F. BUSINESS IN CAMERA

Moved by Trustee Burkholder

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:15 p.m. and reconvened at 9:55 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Burkholder

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of April 10, 2012.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on March 6, 2012, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on March 6, 2012, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Burkholder

THAT the April 10, 2012 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:55 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **April 10th, 2012.**

Approved on the **8th** day of **May 2012.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer